

I. PURPOSE, SCOPE, SITUATION AND ASSUMPTIONS

Background

-made and natural hazards, but also the new threats and hazards posed by potential terrorist acts. A crisis or emergency can happen at any time and could impact the educational process on a small scale as well as affect the entire campus.

This document is the Lewis University Campus Emergency Operations Plan (CEOP). The basic idea to any well-constructed emergency plan is to minimize the possible threat to individuals and properties during an

Purpose

that may threaten the health and safety of the campus community or significantly disrupt its programs and activities. The CEOP consists of the basic plan, appendices, functional annexes and hazard specific appendices. The campus functional annexes focus on detailing the specific responsibilities, tasks and operational actions to complete a specific emergency operations function. The hazard specific appendices focus on any additional special planning or response needs beyond the basic response plan for incident/event scenarios. The appendices focus on specific State of Illinois requirements, regional campus plans and procedures.

The plan establishes an emergency organi (CCC) to direct and control operations during an emergency situation by assigning responsibilities to specific individuals. Members of this group will be known as the Campus Incident Management Team (CIE-Ts

Lewis University currently has an enrollment of 6,500 undergraduate and graduate students. Many are from the Chicago region, with international students representing nearly thirty different countries.

Lewis University is pleased to be the only university in the state of Illinois to be recognized as a Review and ranked #1 among private colleges as a

The University has approximately 242 full-time faculty and approximately 450 staff. Lewis University facilities can provide housing for about 1,000 students. During the summer semester, these numbers typically decrease by approximately 60% for students, and 80% for faculty. The vast majority of our staff are full-time, 12-month employees.

Lewis University has a limited number of students, faculty and staff that require extra assistance which will be provided as needed.

Assumptions

Planning Assumptions

The Lewis University CEOP is based on the following planning assumptions and various factors that may impact the need to deviate from the plan when necessary.

University officials recognize their responsibilities for the safety and well-being of students, faculty, staff and visitors and assume their responsibilities in the implementation of the CEOP.

Any employee of Lewis University may be tasked by this CEOP.

Lewis University may be exposed to a variety of threats and hazards on a local, regional, or national scale.

Incident/event management activities will be ini(i)5(es wra 11.04 T31r12 792 ria)14(duew*nBTB- 1 295.

Regardless of the threat or type of emergency, it is possible that the following results may be encountered:

- Numerous casualties, fatalities, displaced people
- Structural damage to buildings, utilities, streets and other properties
- Interruption or disruption to the educational process
- Significant numbers of students being displaced, requiring some or all of the following: evacuation, shelter, feeding, welfare and other assistance
- Initial confusion of the affected population, with probable delays in response
- Impaired or over-taxed capabilities at the University level
- The necessity for prolonged, sustained incident management operations and support activities and its effects on responders and personnel

II. Concept of Operations

A. General

The primary goal of Lewis University is to provide a safe environment for students, faculty, staff, and visitors.

The University has the primary responsibility for initial response to an incident /event when one occurs or one that is imminent and poses a threat to campus safety. Initial response actions to an incident/event are designed to minimize casualties, stabilize the incident, and protect property. The CEOP will only be activated when the incident/event exceeds the usual day to day capabilities of University responders.

assistance will be available, either through Mutual Aid Agreements (MAA) or Memorandums of Understanding (MOU) with nearby jurisdictions, or volunteer emergency organizations. pabilities, outside

B. Authority and Succession Plan

The primary responsibility for the overall implementation of the Lewis University CEOP is the Lewis University President or designee. In the event the President is not available when an incident/event occurs, the line of succession is:

- Provost
- SVP/Chief Financial Officer
- Chief Strategy Officer

The Provost
to all emergencies. Key personnel within the Leadership team, CEPT, LUPD, and other Lewis

